

Final Project Meeting Agenda

Project: Building Energy Efficiency Improvement: Demonstration for public buildings

WHEN: Monday July 10th July & 11.00-15.00

WHERE: Hotel MEDITERRANEAN PALACE

Hosting Partner:

Ministry of Interior (Sector Macedonia and Thrace) (LP)

Invitees:

- Centre for Renewable Energy Sources and Saving (CRES) (PB2)
- Cluster of Bioeconomy & Environment of Western Macedonia (CluBE) (PB3)
- Municipality of Bitola (PB4)
- Public enterprise for urban planning, architectural design and engineering Bitola (PB5)

Meeting Objectives:

- Assessment of the current project implementation status with regards to the activities' progress, the payments and the expenses' verifications
- Understanding of the closure procedure

Monday , 10th July 2023 (starting at 11.00)

Topics	Presenter Name	Time
	Welcome Coffee	11.00-11.30
Introductions		
Welcome & Introduction Speeches.	Representative of Ministry of Interior (Sector Macedonia and Thrace) (LP) - Partners' representatives	11.30-11.45
Project status report at partners' level: Briefing on project progress so far with emphasis on procurements' progress, activities' implementation, financial procedures (e.g. pre-financing, payments, FLC etc.). Reporting on the implementation progress of any remaining tasks.	Partners' representatives	11.45-12.45
	Coffee Break	12.45-13.00
Project Management & Coordination <ul style="list-style-type: none"> - Semestre Progress reporting - Closure procedure and final reporting 	Representative of Ministry of Interior (sector Macedonia and Thrace) (LP)	13.00-13.30
Final remarks and conclusions. Discussion concerning the possibilities of future cooperations.	Partners' representatives	13.30-14.00
	Lunch	14.00-15.00
Working language	English	