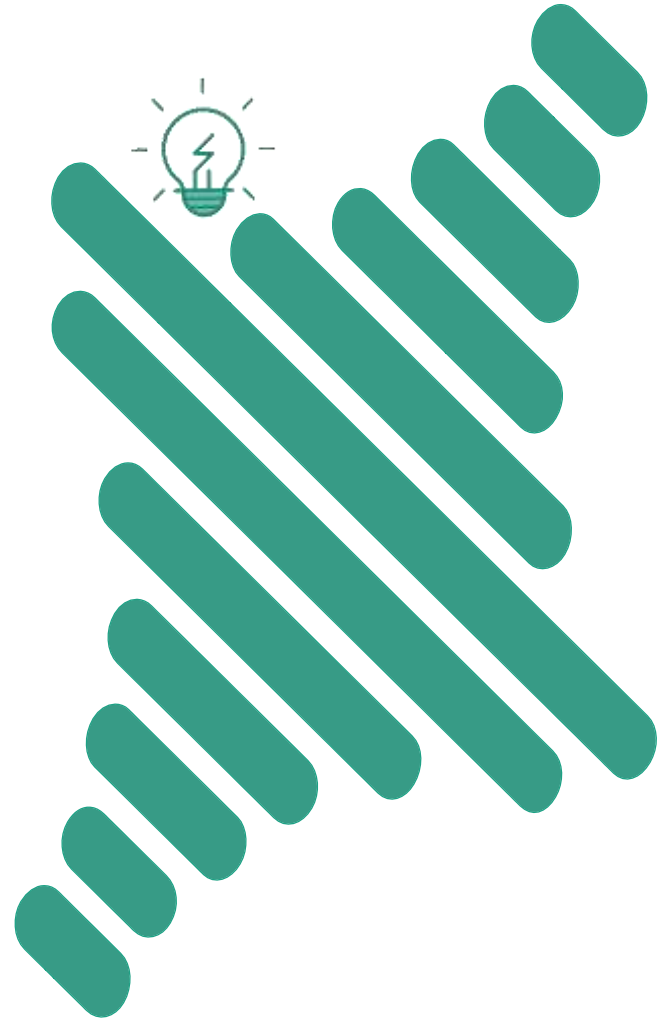
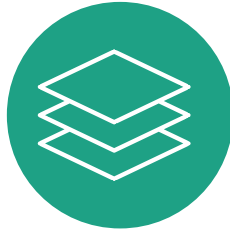


PROJECT MODIFICATIONS

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GENERAL RULES



DISCOUNTS

Not subject to modifications



NOTIFY JOINT SECRETARIAT

Project officer of JS should always be informed beforehand



Lead Partner Principle

Lead Partner notifies, submits any request for modification to the Joint Secretariat



Partnership Consent

Lead beneficiary should always ensure the consent of the Project Management Team

Project Modifications

Article §6 of the Project Manual

1

Revision with an official notice to the Joint Secretariat

Minor Modification - Article 6.2 of the project Manual

2

Revisions with the consent of Joint Secretariat

Minor Modification - Article 6.3 of the project Manual

3

Modifications approved by the Managing Authority

Article 6.4 of the project Manual

4

Modifications approved by the Joint Steering Committee

Article 6.5 of the project Manual

REVISIONS with the consent the Joint Secretariat Article 6.2 & 6.3



Adjustments up to 10% of the approved Budget of each partner

Between partner's deliverables
Between WP/budget lines



Adjustment of the Specification / justification of budget cost

Adjustments that do not affect the budget between WPs and/or budget lines



Adjustment of the time plan (start/end of deliverables)

Adjustment to the time plan within deliverables shall not affect the end date of the project



Administrative information & Change in Bank accounts

Procedure

Revisions with the consent of the JS



Modification approved by the MA



Reallocation up to 20% of the total budget of each beneficiary

between the project's budget lines and/or among WP
and deliverables



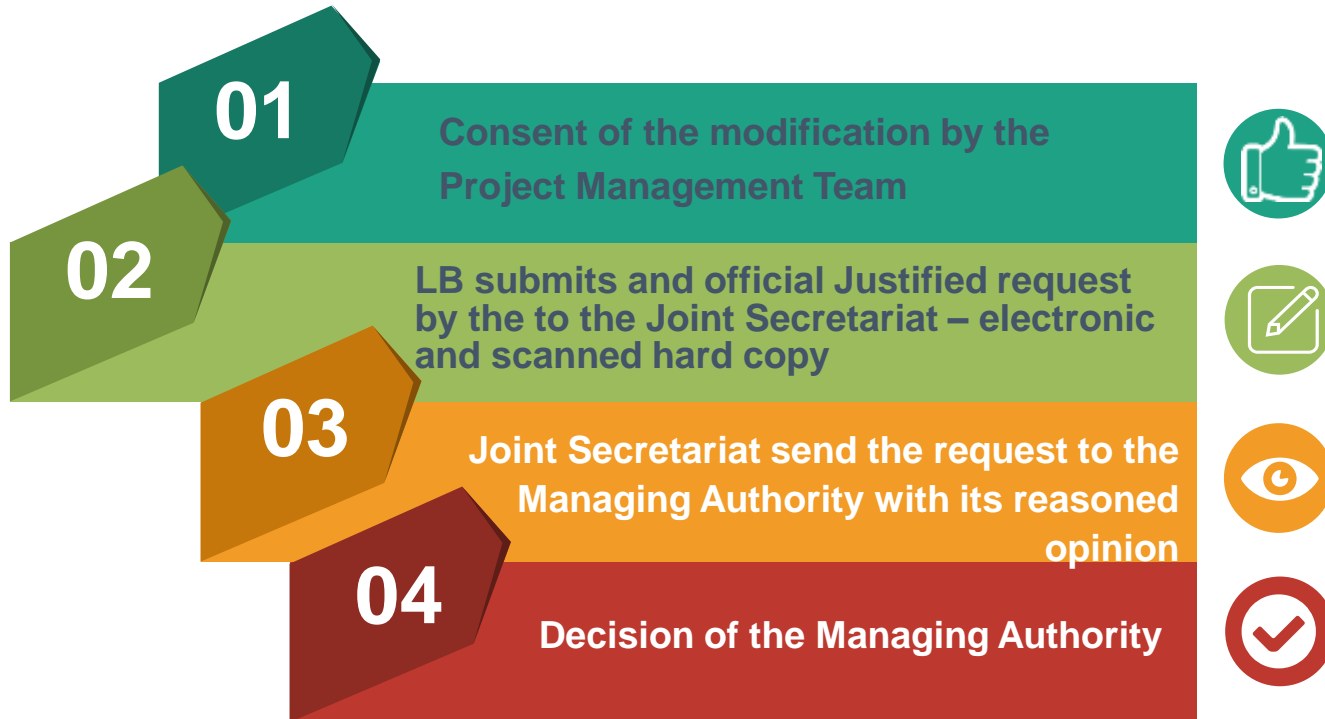
Extension of the end date of the project



Budget reallocation among partners up to 10% of partner's budget in the same partner country

Procedure

Modifications approved by the MA



Modification approved by the Joint Monitoring Committee



Reallocation over 20% of the total budget of each beneficiary

Between partner's deliverables
Between WP/budget lines



Budget reallocation among partners over 10% of partner's budget in the same partner country



Modification to the composition of the partnership

Replacement of partner, withdrawal of partner, new partner



Changes to the nature of the project and in particular to the objectives and expected results



Budget reallocation among beneficiaries from different Partner countries

No increase in the EU contribution



Addition of new activities

Procedure

Modifications approved by the MA

