

## **INVITATION**

### **Kick-Off Meeting**

June 29<sup>th</sup> 2018

**Kamara Winery S.A.**  
24th Km Thessalonikis – Kilkis  
545 00, Liti, Kilkis

# AGENDA

## Friday, June 29<sup>th</sup> 2018 – kick-off meeting

**09:30**

Registration & Welcome Coffee

**10:00**

Welcome & Introduction

- Welcome by the Lead Partner & Host
- General project presentation: Timeline, objectives, main outputs & deliverables per work package

**11:00**

Group Work - Topics for each group

- Current problems & challenges
- Expectations towards the project
- Transnational visions – advantages of transnational approach

**12:00**

Media Interview with local journalists

**13:00**

Light Lunch

**14:00**

Project management

- Programme regulations, project organization, project contracts, status of procurement per partner

Financial management

- Overview of project budget, programme specifications

Communication management

- Communication & Social Media Marketing Plan
- Project Logos / Project online posters

**16:00**

Appointments

- Outlook on partner tasks & future project meetings

**16:30**

End of Kick-Off meeting

**Information on participation:**

Please inform us until June 22<sup>nd</sup> 2018 latest how many persons from your institution will participate in the meeting.

A participation-file is sent out separately within this email.

For any questions, please don't hesitate to contact:

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**Annotations to the Agenda:**

Language:

The project partner meeting will be held in English!

Meeting costs:

The venue, lunch and coffee will be provided.

Cost for travel and accommodation will be at the project partner's own cost. Partners are asked to arrange their travel arrangements and accommodation by themselves.

**The Venue**

The place of the Kick-Off meeting is provided by Kamara Winery S.A.  
Kamara Winery S.A. is located on the 24<sup>th</sup> km of Thessaloniki – Kilkis road.  
Website: <http://www.kamara.com.gr/>  
Google Map: <https://goo.gl/maps/d8hwKxYPav82>