Interreg – IPA CBC

CCI 2014 TC 16 I5CB 009

HELP

Agenda for the 3rd project meeting of HELP

April 11-12, 2019 | Serres, Greece

Organisation: Technological Educational Institute of Central Macedonia (TEICM)

Venue: TEI of Central Macedonia (Campus, Terma Magnesias)

DAY 1 - April 11th, 2019 (Thursday)

11:30-12:00	Welcome Coffee - Arrival of Participants – Registration	
12:00-12:15	**Official Welcome & Project status**	[TEICM]
12:15-14:00	**Presentation of the progress by each partner** - Short project report per partner (5 min) - Difficulties and challenges for the project overall **WP1: Project Management & Coordination** - Coordination, steering and monitoring - Financial and administrative management of the project	[ALL]
14:00-15:00	- **Lunch Break**	
15:00-17:00	**WP2: Communication & Dissemination** - Visibility of project - Accessible project website & tools to engage citizens - Publicity events (Local Info Days & Final Project Event) - Publications & Production of demonstration video **WP4: User requirements and Design of Infrastructure** **WP5: Implementation** - Tenders - Development of the selected subsystem(s) (subcontracting) - Timeline for implementation of containers ** Including Coffee Break **	[ALL]
17:00- 17:30	**Summary of Day 1**	
18:00	**Dinner**	

-- END OF DAY 1 --

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DAY 2 - April 12th, 2019 (Friday)

10:00-10:30	Arrival of Participants

10:30-12:00	**WP3: Action Plans, Protocols and CBC Collaboration**	[CMC]
	- Development of Action Plans	
	- Development of National (NMK) Protocols for Communication, Cooperation and Coordination	
	- Development of National (GR) Protocols for Communication, Cooperation and Coordination	
	- Cross-border Protocols for Communication, Cooperation and coordination	
	WP5: Implementation	[TEICM]
	- Application/testing of the developed subsystem(s) - Validation of the developed containers (internal and external validation) - Suggestions for improvements	
	- Training material & workshops (users + maintenance)	

12:00-12:30	**Coffee Break**

12:30-14:00	**WP6: Pilot Actions**	[ALL]
	- Crisis Management Plan	
	- Pilot in GR	
	- Pilot in NMK	

14:00-15:00	**LUNCH**

15:00-16:00	**Closure of the meeting**	[TEICM]
	- Conclusions and next steps	