



AGENDA OF THE SECOND PROGRESS MEETING

Energy Efficiency in the cross border area as an indicative factor for environmental policy ENPOL-EE

Municipality of Negotino, 14 February -15 February 2019

1st Day, Thursday 14 February

Time	Topic	By
11:00	Arrival of the guests in Hotel/accommodation	BOTH PARTNERS
12:00-14:00	Visit of St.Trifun event –city square	BOTH PARTNERS
14:00-16:00	Lunch break	BOTH PARTNERS
17:00-17:20	Arrival of the guests in Municipality building-Registration	BOTH PARTNERS
17:20-17:30	Opening the progress meeting and official welcoming	MUNICIPALITY OF NEGOTINO/Mayor/local authorities
17:40-18:00	On spot visiting the municipality space for energy efficiency interventions and EE interventions in the Secondary school St „Kiril and Metodij,,Negotino	BOTH PARTNERS

2nd Day, 15 Friday

1 st session: 11:00-12:00		
Time	Topic	By
11:00-11:15	Registration	ALL PARTNERS
11:15-11:45	Short Presentation of the project	LEAD BENEFICIARY
11:45-12:00	Summary of the project achievements so far	ALL PARTNERS
Coffee Break: 12:00-12:30		
2 nd session: 12:30-13:30		

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Time	Topic	By
12:30-13:00	Joint actions implementation(Presentation the design of the informative material, brochures, roll up banner and other visibility actions)	ALL PARTNERS
13:00-13:15	MIS System/Coordination about role and tasks of every partner in submission of documents in MIS System	ALL PARTNERS
13:15-14:00	Realized activities between period of 1 st Kick off meeting and 2 nd progress meeting and Set of targets for the next three months / Conclusions / Closure of the meeting	ALL PARTNERS
Working lunch: 14:00-15:00		

INVITATION FOR SECOND PROGRESS MEETING

Place: Municipality of Negotino, Premises of the Municipality of Negotino

Date: February 14 (11:00-18:00) – February 15 (11:00-15:00), local time.

Within the framework of the IPA-CBC Programme "Greece-The Former Yugoslav Republic of Macedonia 2014-2020" and the project entitled "Energy Efficiency in the cross border area as an indicative factor for environmental policy" with the acronym "enpol-ee", the second progress meeting between the four project beneficiaries (Municipality of Pella, Municipality of Negotino, the Culture and Development Public Benefit Corporation of the Municipality of Pella and the Secondary Municipal School "St.Kiril and Metodij" in Negotino) will be held on Thursday, 14.02.2019 and Friday, 15.02.2019, at the premises of the Municipality of Negotino.

Municipality of Negotino, invites you to participate in the meeting.

The working language will be English.

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