

**PROJECT**

**Cross4all**

Cross-border initiative for integrated health and social services promoting safe ageing, early prevention and independent living for all

(Reg. No: 1816)

**Meeting Agenda and Guidance**

<b>Event</b>	2 <sup>nd</sup> Project Meeting
<b>Date(s)</b>	Thursday 4 <sup>th</sup> and Friday 5 <sup>th</sup> of October 2018
<b>Host</b>	PB2 - University of St. Kliment Ohridski – Bitola, FIKT
<b>Venue</b>	Day 1: Hotel Premier conference room, Stiv Naumov 12, 7000 Bitola Day 2: Hotel Epinal, Marsal Tito bb, 7000 Bitola
<b>Accessibility info<sup>1</sup></b>	Not required
<b>Status<sup>2</sup> (date)</b>	F (01.10.2018)
<b>Distribution</b>	LB1, PB2, PB3, PB4, PB5 and PB6
<b>Local contact person(s)<sup>3</sup></b>	Snezana SAVOSKA snezana.savoska@fikt.edu.mk; savoskasnezana@gmail.com; M +38976302043

<sup>1</sup> For persons with disabilities

<sup>2</sup> F: final, D: working draft

<sup>3</sup> For further information on the meeting organization and if support is needed onsite

## DAY 1: Thursday, October 4<sup>th</sup>, 2018

### Coordination Group (CG) meeting

11:00 – 11:10	Arrivals of participants - Registration
11:10 – 11:30	State of play of the Project (LB1)
11:30 – 12:30	Partner presentations: Progress and plans at local level (10' per partner)

*>Coffee break<*

13:00 – 13:20	WP1-WP2 Progress and pending issues (LB1)
13:20 – 13:45	WP3 Progress and pending issues (PB3)
13:45 – 14:00	A6.5 Progress and pending issues (PB6)

*>Lunch break<*

15:00 – 16:20	WP4-WP5: User & system requirements (scenarios of use, architecture, devices)
16:20 – 16:30	Debriefing and actions list

END OF THE CG MEETING

### Project Steering Committee (PSC) meeting

17:00 – 17:10	Meeting opening and approval of agenda
17:10 – 17:25	ITEM 1: Specification of the project subcommittees and contacts list & Task assignments
17:20 – 17:30	ITEM 2: Progress reporting & Verification of expenditures
17:30 – 17:50	ITEM 3: Risk assessment & Project modifications
17:40 – 17:55	ITEM 4: Common requirements and internal review of ToRs
17.55 –18:00	Conclusions and actions list

END OF THE PSC MEETING

*>Social Dinner<*

## DAY 2: Friday, October 5<sup>th</sup>, 2018

### Cross4all at AIIT Conference

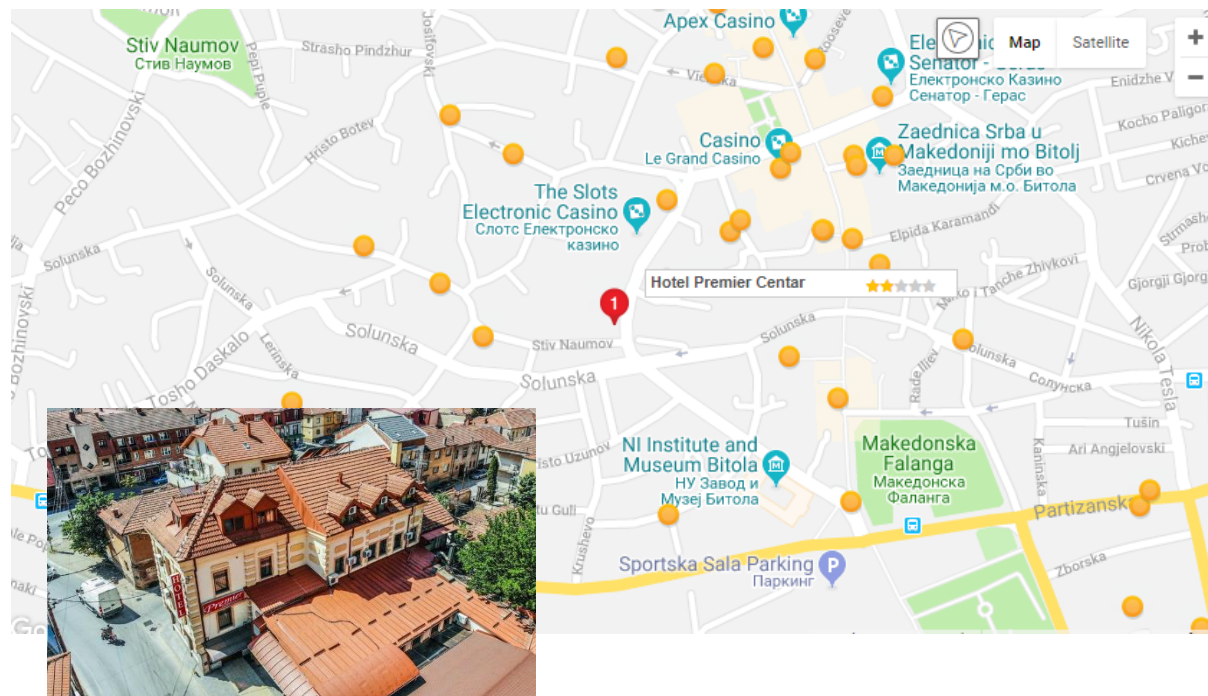
09:30 – 11:00	Cross4all meeting (parallel focus groups)
11:30 – 13:00	Round table on eHealth



The project is co-funded by the European Union and National Funds of the participating countries

## GUIDANCE

On **Thursday 4<sup>th</sup> of October**, the meetings will be held in the Conference room of the **Hotel Premier Centar**, which is located in the center of Bitola, around 500m from the main square and 1km from Bitola’s Clock Tower. Free Wi-Fi is available throughout the property. Parking is also free of charge.



On Friday 5<sup>th</sup> of October, the meetings will be held in parallel to the [AIIT conference](#), at the **Epinal Hotel** in Bitola, around 100m away from the Hotel Premier Centar. Free Wi-Fi is available throughout the property. Parking is also free of charge.

