PROJECT

Cross4all

Cross-border initiative for integrated health and social services promoting safe ageing, early prevention and independent living for all

(Reg. No: 1816 / Subsidy Contract No: Cross4all-CN1-SO1.2-SC015)

Final Agenda and guidance for participants

Event	Project Kick-off Meeting
Date(s)	Tuesday 5th and Wednesday 6th of June 2018
Host	LB1 - Aristotle University of Thessaloniki
Venue	**Meetings Room (semi-floor), Aristotle University Research Dissemination Center (KEDEA)** *Tritis Septemvriou Str., Aristotle University's campus, Thessaloniki*
Accessibility info[1]	The venue is accessible for blind people and wheelchair users
Status[2] (date)	F (04.06.2018)
Distribution	LB1, PB2, PB3, PB4, PB5 and PB6
Local contact persons[3]	• Youla Karavidopoulou (youla@med.auth.gr) • Alexandros Mourouzis (mourouzi@hotmail.com, +306977618182)

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[1] For persons with disabilities

[2] F: final, WD: working draft, RD: revised draft

[3] For further information on the meeting organization and if support is needed onsite

DAY 1: 05 June 2018 (TUESDAY)

Opening session

09:30 – 10:00	Arrivals - Registration
10:00 – 10:30	Welcome messages
10:30 – 10:50	Project overview
10:50 – 11:00	Presentation of AUTH (LB1)

>Coffee break<

11:30 – 11:40	Presentation of FIKT (PB2)
11:40 – 11:50	Presentation of NCDP (PB3)
11:50 – 12:00	Presentation of OHRID (PB4)
12:00 – 12:10	Presentation of MoNS(PB5)
12:10 – 12:20	Presentation of CCD (PB6)
12:20 – 12:30	Debriefing

>Lunch break<

Project Monitoring Committee (PMC) meeting

14:00 – 14:10	Meeting opening and welcome message by the Project Manager
14:10 – 14:15	Presentation and approval of agenda and other meeting administrative matters
14:15 – 14:30	ITEM 1: Presentation and approval of the Project Management and Coordination System
14:30 – 14:45	ITEM 2: Presentation and approval of the Internal Quality Control System of the Project
14:45 – 15:00	ITEM 3: Presentation and approval of the Information and Publicity Strategy of the Project
15:00 – 15:10	ITEM 4: Set-up subcommittees (internal teams) and specification of roles in the project
15.10 –15:20	- Ownership, sustainability, etc. (services, equipment, s/w, etc.) - Brainstorming for future collaborations - Arrangements for the Project Meeting #2 - Other issues
15.20 –15:30	Debriefing and actions list
END OF THE PMC MEETING	

>Coffee break<

Coordination Group (CG) meeting

16:00 – 16:10	Meeting opening
16:10 – 16:25	Presentation of WP1
16:25 – 16:40	Presentation of WP2
16:40 – 17:00	Overall methodological approach of the Project

>Social Dinner<

DAY 2: 06 June 2018 (Wednesday)

Coordination Group (CG) meeting *(continues)*

09:30 – 09:50	Presentation of WP3
09:50 – 10:10	Presentation of WP4
10:10 – 10:30	Presentation of WP5

>Coffee break<

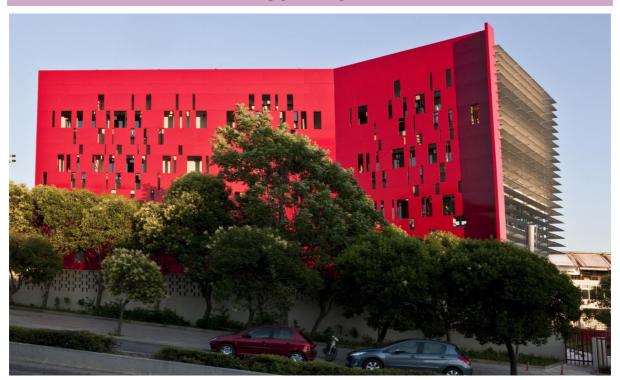|	
11:00 – 11:20	Presentation of WP6
11:25 – 11:50	Project overall time plan (24 months) - Discussions
11:50 – 12:25	Time plan per partner (24 months) - Discussions
12:25 – 12:40	Start-up Time and Procurement Plans per partner (6 months) - Discussions
12:25 – 12:40	Debriefing and closure of the meeting
END OF THE CG MEETING	

GUIDANCE

Location 40°37'37.0"N 22°57'44.4"

The meeting will take place at the *Aristotle University Research Dissemination Center (KEDEA).*

The building is located downtown, on Tritis Septemvriou Str. at Aristotle University's campus between the Student Club and the University Gymnasium. An important element of the architecture of the building is the characteristic red color, which makes KEDEA a spatial reference point on the axis of Tritis Septemvriou Str.