

Project title: *"Joint Strategies for the Protection of Biodiversity and Sustainable Development of the Bilateral Protected Areas" - "COMBINE2PROTECT"*  
**Centre for Development of the South-East Planning Region**



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# INVITATION

## KICK-OFF MEETING OF PROJECT TEAM

Location: Strumica

Date: 05 – 06. 07. 2018

### **Dear partners and colleagues,**

Centre for development of the South-East planning region would like to welcome you to the kick-off meeting of project “Common plans for biodiversity conservation and sustainable targets for the development of a bilateral network of protected areas - COMBINE2PROTECT”. The action is co-funded by European Union under the First call for proposals of the Interreg - IPA CBC Programme Greece - The former Yugoslav Republic of Macedonia.

The main purpose of the kick-off meeting is to bring together all project partners in order to discuss and adopt a detailed Internal management plan (work plan) including activities, outputs, results, indicators, timeframe, resources and responsibilities of the relevant activities part of the work plan of the project.

The Kick-off meeting will be held on 05 - 06.07.2018 (Thursday and Friday) in Strumica, and for the precise location you will be additionally informed.

Considering the logistic organization of the meeting, please confirm your attendance not later than 29.06.2018, (16:00 pm) by filling in the on-line registration form on the following link - <https://goo.gl/forms/1LBBpw1SPSqKLVFW2>.

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# MEETING AGENDA

## KICK-OFF MEETING OF PROJECT TEAM

Location: Strumica  
Date: 05 – 06.07.2018

### Day 1: 05 July 2018 (Thursday)

14:00 – 14:15	<b>Registration of participants</b>
14:15 – 15:00	<b>Welcoming note</b> <ul style="list-style-type: none"><li>• Presentation of the project team members;</li><li>• Presentation of project aspects and work plan;</li><li>• Discussion of expected results and impact of the project;</li><li>• Determination of detailed steps for the start-up period of the project;</li></ul>
15:00 – 16:00	<b>WP1:Management and Coordination</b> <ul style="list-style-type: none"><li>• Coordination, steering and monitoring;</li><li>• Evaluation of activities implementation;</li><li>• Financial and administrative management of the project;</li></ul>
16:00 – 16:30	<b>Coffee break</b>



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16:30 – 17:30	<b>WP2:Communication and Dissemination</b> <ul style="list-style-type: none"><li>• Project internal communication;</li><li>• Visibility of project;</li><li>• Design of communication strategy;</li></ul>
17:30	<b>Summary of the day</b>

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**Day 2: 06 July 2018 (Friday)**

09:30	<b>Start of Second day</b>
9:30 – 10:30	<b>WP3: Common conservation network</b> <ul style="list-style-type: none"> <li>• Description of the WP Plan</li> <li>• Partners' roles and determination of tasks' leaders</li> </ul>
10:30 – 11:30	<b>WP4: Optimizing the monitoring and protection at key sites</b> <ul style="list-style-type: none"> <li>• Description of the WP Plan</li> <li>• Partners' roles and determination of tasks' leaders</li> </ul>
11:30 – 12:00	<b>Coffee break</b>
12:00 – 13:00	<b>WP5: Ecological network capacity building</b> <ul style="list-style-type: none"> <li>• Description of the WP Plan</li> <li>• Partners' roles and determination of tasks' leaders</li> </ul>
13:00 – 14:00	<b>Closure of the meeting</b> <ul style="list-style-type: none"> <li>• Summary of the decision that were taken</li> <li>• Conclusions and next steps</li> </ul>
	<b>Departure of the participants</b>