

Application Guidelines

****Please reserve any inquiries for the “Questions & Discussion” Session***



www.ipa-cbc-programme.eu



(+30) 2310 469648



(+30) 2310 469670



jts-ipa-cbc@mou.gr



65, Georgikis Scholis Ave.,
Zeda Building, Entrance 4, 2nd floor
57001 Thessaloniki, Greece

B.1 Project Identification

1.1 Background and history of the project

*4.500 characters

- Describe how the project idea and the partnership were developed
- What are the common Cross-border problems and challenges that will be tackled by the project?
- What is the project's approach in addressing these common challenges and/or joint assets and what is new about the approach the project takes?
- Which are the main target groups?

DETAILED DESCRIPTION	
B.1 PROJECT IDENTIFICATION	
1.1 Background and history of the project (problems/ challenges to be addressed/ target groups)	
Describe how the project idea and the partnership were developed: <ul style="list-style-type: none">- What are the common Cross-border problems and challenges that will be tackled by the project? Please describe the relevance of your project for the programme area in terms of common challenges and/or joint assets addressed.- What is the project's approach in addressing these common challenges and/or joint assets and what is new about the approach the project takes? Please describe new solutions that will be developed during the project and/or existing solutions that will be adopted and implemented during the project lifetime and in what way the approach goes beyond existing practice in the sector/programme area/participating countries.- Which are the main target groups? Please describe who is benefiting (e.g. Beneficiaries, regions, and users etc.) from the project and in what way. The maximum total number of characters is 4500. (please do not exceed 1333 characters in each box)	
<div>Number of characters: 0</div>	

B.1 Project Identification

- 1.2 Objectives of the Project

*2.000 characters

What is the overall objective of the project and how does it link to the programme's objective? Specify one project main objective and describe its contribution to the programme priority specific objective.

- 1.3 Expected outputs of the project

*2.000 characters

Please describe project main outputs that will be delivered based on the activities carried out in the project. Please provide a short explanation on the defined specific objectives and their link with the project main outputs. Describe your project main output and its contribution to project specific objectives.

- 1.4 Expected results

*2.000 characters

What are the project results? Describe their contribution and link (if applicable) to the result indicators of the Programme.



The screenshot shows a digital application form for the Interreg IPA CBC project. It features three main sections for text input, each with a title and a brief instruction. Section 1.2 is titled 'Objectives of the Project', 1.3 is 'Expected outputs of the project', and 1.4 is 'Expected results'. Each section has a text area with a character count indicator (e.g., 'Number of characters: 0 / 2000'). The form is presented in a clean, professional layout with a light blue header and a white background for the text areas.

B.2 Methodological Approach

• 2.1 Project methodology/Roles - Tasks of Beneficiaries

*4.500 characters

- Describe the project approach and provide summary description and objective of all work packages of the project and identify activities' interlinks (sequence, combination, interrelation between activities-deliverables).
- Please include explanation of how will Beneficiaries be involved in the project (who will do what).

• 2.2 Location of Activities

*2.000 characters

Description of the area targeted by the project, location of Beneficiaries and activities, showing the geographical scope of the longer term effects (results and impacts)

5.2 METHODOLOGICAL APPROACH

5.2.1 Project methodology/Roles - Tasks of Beneficiaries
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- Please include explanation of how will Beneficiaries be involved in the project (who will do what).
The maximum total number of characters is 4500.
(Please do not exceed 4500 characters in each box.)

Number of characters: 0 / 4500

Σελίδα 2

5.2.2 Location of Activities (Description of the area targeted by the project, location of Beneficiaries and activities, showing the geographical scope of the longer term effects (results and impacts))
The maximum total number of characters is 2000.
(Please do not exceed 2000 characters in each box.)

Number of characters: 0 / 2000

B.3 Management

• 3.1 Lead Beneficiary & Beneficiaries' competence

*4.000 characters

- Which is the organization's competences related to project activities?
- Which is the institutional and financial capacity?
- Which are the experiences relevant to the Project?
- Which is the organization's capacity to directly or indirectly influence local/ regional/ national policies?
- What are the reasons for the selection of the Lead Beneficiary?

• 3.2 Project Management & Coordination

*2.000 characters

Describe how the management on the strategic and operational level will be carried out in the project, specifically:

- structure, responsibilities and procedures for the day-to-day management and co-ordination;
- communication within the partnership;
- reporting and evaluation procedures;
- risk and quality management.

B.3 MANAGEMENT

3.1 Lead Beneficiary and Beneficiaries' Competence (Experience, Structure, Personnel, Resources, etc.)

- Which are the organization's competences related to the project activities?
- Which is the institutional and financial capacity?
- Which are the experiences relevant for the project?
- Which is the organization's capacity to directly or indirectly influence local/ regional/ national policies?
- What are the reasons for the selection of Lead Beneficiary?

Please do not exceed 4000 characters in each box.

Σελίδα 3

3.2 Project management and coordination (structure, decision making procedures, internal communication, etc.)

Describe how the management on the strategic and operational level will be carried out in the project, specifically:

- structure, responsibilities and procedures for the day-to-day management and co-ordination;
- communication within the partnership;
- reporting and evaluation procedures;
- risk and quality management.

The maximum total number of characters is 2000.
Please do not exceed 2000 characters in each box.

B.4 I&P / B.5 Maturity

- **4.1 Information & Publicity Strategy**

*3.000 characters

Please describe i. the basic structure of the Project's Communication Plan (timetable, milestones etc), ii. the information and publicity measures to be carried out (website, events, publicity material etc), iii. the means of communication to be used to disseminate the Project's outputs, results and achievements (social media, brochures, promotional material etc) and iv. how the anticipated project results are going to be promoted at a national and/or at a regional level.

- **5.1 Preparatory & administrative activities undertaken**

*3.000 characters

Describe the maturity of the project in terms of completion of the administrative procedures that allow the implementation of the project i.e. licenses, designs, permits, land acquisition, tenders documents, etc. This information should be provided for all project activities (services, equipment, infrastructure).

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The maximum total number of characters is 3000.

B.5 MATURITY OF THE PROJECT

5.1 Preparatory and administrative activities undertaken
Describe the maturity of the project in terms of completion of the administrative procedures that allow the implementation of the project (i.e. licenses, designs, permits, land acquisition, tenders documents, etc). This information should be provided for all project activities (services, equipment, infrastructure).
The maximum total number of characters is 3000.

Σελίδα 4

B.4 I&P / B.5 Maturity

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The maximum total number of characters is 3000.

Σελίδα 4

B.6 Sustainability of Results

- **6.1 Sustainability, durability and transferability of main outputs delivered in the project**

*3.000 characters

- How will the project main outputs be further used once the project has been finalized? Please describe concrete measures (including e.g. institutional structures, financial sources etc.) taken during and after project implementation to ensure the durability of the project main outputs. If relevant, please explain who will be responsible and/or the owner of the output.
- How will the project ensure that the project's outputs are applicable and replicable by other organizations/ regions/ countries outside of the current partnership? Please describe to what extent it will be possible to transfer the outputs to other organizations/regions/countries outside of the current partnership.

B.6 SUSTAINABILITY OF RESULTS

6.1 Sustainability, durability and transferability of main outputs delivered in the project:
How will the project main outputs be further used once the project has been finalized? Please describe concrete measures (including e.g. institutional structures, financial sources etc.) taken during and after project implementation to ensure the durability of the project main outputs. If relevant, please explain who will be responsible and/or the owner of the output.

How will the project ensure that the project's outputs are applicable and replicable by other organizations/regions/countries outside of the current partnership? Please describe to what extent it will be possible to transfer the outputs to other organizations/regions/countries outside of the current partnership.

The maximum total number of characters is 3000
(please do not exceed 3000 characters in each box)

Number of characters: 0

B.7 Cross Border Cooperation

• 7.1 Cross Border cooperation

*2.000 characters

How is the cross border cooperation demonstrated in order to achieve the project's objectives and results? Please explain why the project objectives cannot be efficiently reached acting only on a national/regional/local level and/or describe what benefits the project Beneficiaries/target groups/project area/programme area gain in taking a cross border approach.

• 7.2 Intensity of Cross Border Cooperation

*500 characters

According to Art. 39 from 447/2014 par.3 "Beneficiaries shall cooperate in the development and implementation of operations. In addition, they shall cooperate in either the staffing or the financing of operations. Please select the applied cooperation with X and describe how this is achieved.

• 7.3 Capitalization

*1.000 characters

In which way does the project capitalize previous cooperation and experience (if applicable), especially in the Programme area?

- Capitalization of Beneficiaries' know-how experience
- Capitalization of Beneficiaries' experience in Cross border Cooperation activities
- Capitalization of previous cooperation among current Beneficiaries
- Capitalization of previous relevant projects

B.7 - CROSS-BORDER COOPERATION & ADDED VALUE

7.1 Cross Border cooperation
How is the cross border cooperation demonstrated in order to achieve the project's objectives and results? Please explain why the project objectives cannot be efficiently reached acting only on a national/regional/local level and/or describe what benefits the project Beneficiaries/target groups/project area/programme area gain in taking a cross border approach.
The maximum total number of characters is 2000.
Please do not exceed 2000 characters in total text.

Number of characters: 0

7.2 Intensity of Cross-Border Cooperation
According to Art. 39 from 447/2014 par.3 "Beneficiaries shall cooperate in the development and implementation of operations. In addition, they shall cooperate in either the staffing or the financing of operations. Please select the applied cooperation with X and describe how this is achieved.
The maximum total number of characters is 500.
Please do not exceed 500 characters in total text.

Number of characters: 0

☐ Development of the operation
☐ Implementation of the operation
☐ Staffing of the operation
☐ Financing of the operation

7.3 Capitalization
In which way does the project capitalize previous cooperation and experience (if applicable), especially in the Programme area?
- Capitalization of Beneficiaries' know-how experience
- Capitalization of Beneficiaries' experience in Cross border Cooperation activities
- Capitalization of previous cooperation among current Beneficiaries
- Capitalization of previous relevant projects
The maximum total number of characters is 1000.
Please do not exceed 1000 characters in total text.

Number of characters: 0

B.8 COMPATIBILITY WITH EU AND NATIONAL POLICIES

- ### 8.1 Consistency of the Project with EU horizontal policies

*3.000 characters

Please describe if applicable, the effect of the project to each one of the horizontal principles. Please select with an X only one option per principle and provide the justification.

- ### 8.2 Contribution to other EU

(incl. macroregional strategies), National, Regional and Local Policies

*2.000 characters

Please describe the project's contribution or achieved synergies and complementarities with relevant EU/regional/national strategies, instruments and policies; in particular, those concerning the project or programme area.

B.8 COMPATIBILITY WITH EU AND NATIONAL POLICIES

B.1 Consistency of the project with EU horizontal principles
Please describe if applicable, the effect of the project to each one of the horizontal principles. Please select with an X only one option per principle and provide the justification.

Equal opportunities and non-discrimination (including provision of accessibility of disabled persons)
Please state if the project will:

The maximum total number of characters is 3000. Number of characters: 0

☐ Consistent

☐ Not Consistent

Sustainable Development
Please state if the project will:

The maximum total number of characters is 3000. Number of characters: 0

☐ Consistent

☐ Not Consistent

Equality between men and women
Please state if the project will:

The maximum total number of characters is 3000. Number of characters: 0

☐ Consistent

☐ Not Consistent

B.2 Contribution to other EU (incl. macroregional strategies), National, Regional and Local policies
Please describe the project's contribution or achieved synergies and complementarities with relevant EU/regional/national strategies, instruments and policies; in particular, those concerning the project or programme area.

The maximum total number of characters is 2000. Number of characters: 0

Σελίδα 6

B.9 Synergies

- **9.1 Synergies**

*3.000 characters

In which way the project develops synergies (if applicable) with relevant policy instruments and/ or programmes, especially in the Programming area?

Please refer to the policy instrument(s) and the/ or the Programme(s) providing concrete synergies

B.9 Synergies

5.1 In which way the project develops synergies (if applicable) with relevant policy instruments and/or programmes, especially in the Programming area? Please refer to the policy instrument(s) and/or programme(s) providing concrete synergies

The maximum total number of characters is 3000
(please do not exceed 1000 characters in each box)

Number of characters 0

B.10 Logframe

• B.10 Logframe

*3.000 characters

Provide a concise description of the rationale of the designed actions, as well as the linkages and assumptions between the different levels of the logframe. Please refer to potential risks that might hinder the achievement of the indicator targets and actions envisioned to avert them.

□ Goal

Description of the Specific Objective which is relevant to the Project

□ Result

Result indicator description, which is relevant to the Specific Objective. Each Project must contribute a particular amount, please see the Call for further details. The result indicator achievement should be described in single entry.

□ Output

Output indicator description, which is relevant to the Specific Objective. Each Project must contribute a particular amount, please see the Call for further details. The output indicator achievement can be described in (up to) three (3) entries.

□ Activities

Description of the activities which contribute to the achievement of the Result & Output Indicators.

B.10 Logframe:
Provide a concise description of the rationale of the designed actions, as well as the linkages and assumptions between the different levels of the logframe. Please refer to potential risks that might hinder the achievement of the indicator targets and actions envisioned to avert them.

The maximum total number of characters is 2000 (please do not exceed 5000 characters in each box)

Number of characters: 0 / 2000

Σελίδα 7

Goal: Create employment opportunities for educated graduates by exploiting comparative advantages of the cross-border area, preferably with the use of innovative tools and practices				
	Indicator Description	Indicator Value	Means of verification	Risks/Assumptions
Result:	R0104: Number of final beneficiaries employed or self-employed 6 months after the completion of the project activities	R0104: Not	Survey of final beneficiaries 6 months after the completion of the activities	Identify
Output:	1.			
	2.			
	3.			
Activities:	1.			
	2.			
	3.			
	4.			
	5.			

Interreg - IPA CBC

Greece - Republic of North Macedonia



Thank you for your attention



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